

BOARD OF RECREATION AND  
PARK COMMISSIONERS

SYLVIA PATSAOURAS  
PRESIDENT

LYNN ALVAREZ  
VICE PRESIDENT

MELBA CULPEPPER  
PILAR DIAZ  
JOSEPH HALPER

ARMANDO X. BENCOMO  
COMMISSION EXECUTIVE ASSISTANT II

CITY OF LOS ANGELES  
CALIFORNIA



ERIC GARCETTI

MAYOR

DEPARTMENT OF  
RECREATION AND PARKS

EXECUTIVE OFFICE  
P.O. BOX 86328  
LOS ANGELES, CA 90086-0328

(213) 202-2633

MICHAEL A. SHULL  
GENERAL MANAGER

LETTER OF RECOMMENDATION

06/04/2018

The City of Los Angeles Department of Recreation and Parks hereby recognizes the work of Ruoxi Cao as meeting and exceeding the standards set forth by the City of Los Angeles Department of Recreation and Parks in regards to the practice of landscape architecture for the development of public space/parks.

Ruoxi has continually met all deadlines given to her for her assigned tasks and projects. She has worked on a variety of projects which include the design of, skate parks, pocket parks, neighborhood parks, and park rehabilitation projects. She has been responsible for the development of presentation graphics for a multitude of projects. She has also developed construction documentation plans, including irrigation plans, planting plans, material plans and complex grading plans. She has been involved with some of her projects from conception to construction and has exhibited enthusiasm and applied a determined effort for all phases her projects.

With her strong work ethic, design skills, graphic skills, and ability to get things done in a timely fashion, Ruoxi would be a strong addition to any firm or organization.

If further information is needing regarding her abilities, feel free to contact me.

Sincerely

A handwritten signature in blue ink, appearing to read "RAINES".  
Craig A Raines  
Landscape Architect Associate III  
Advance Planning  
Planning and Construction  
Department of Recreation and Parks  
City of Los Angeles  
213-202-2652  
Craig.raines@lacity.org



PARK PROUD LA

December 5, 2018

Ric J. Hendricks, ASLA  
Firma Design Group  
418 B Street, Third Floor  
Santa Rosa, CA. 95401

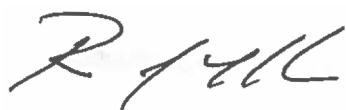
To whom it my concern:

I am happy to recommend Ruoxi Cao (Cisy) for employment at your company.

I had the great pleasure of working with and overseeing Cisy's work while she was employed at Firma Design Group in Santa Rosa, California. She was a dedicated and hardworking employee. Cisy's was responsible for project coordinator, conceptual/graphic design, construction document packages and an integral part of the landscape team. She is well organized, efficient, and willing to do whatever is needed to get a particular task finished on time and on budget. Cisy excels in graphic design both hand and computer aided. She is also highly proficient in AutoCAD. Her cooperative attitude and good cheer were important and well appreciated by management and staff.

Cisy deserves serious consideration as a potential employee, and I recommend her highly.

Cordially,



Ric J. Hendricks, PLA #5094, ASLA  
Director of Landscape Architecture  
Firma Design Group  
418 B Street, Third Floor  
Santa Rosa, CA 95401  
707-792-1800 Ext. 117

# USC School of Architecture

Re: Letter of Recommendation, Ruoxi Cao  
Graduate from Master of Landscape Architecture + Urbanism at USC

May 30, 2018

To Whom It May Concern:

I am pleased to write this letter of recommendation for Ruoxi Cao in support of her pursuit of professional experience in the field of landscape architecture. I have had the pleasure of getting to know Ruoxi and working with her for the past three years.

We first met when she enrolled in my course on Urban Plant Ecology in the summer of 2015. She continued to take the second course of this series, and we have been engaged in studio critiques and project discussions until her recent graduation.

My courses address landscape sustainability in urban environments. We explore the principles and concepts of plant ecology and learn how to assess the water, energy, carbon and oxygen benefits of plants and landscapes. In this process we also explore environmental, cultural and aesthetic purposes of landscapes and ways to increase their sustainability. Ruoxi engaged in these studies with thoughtfulness, intelligence and creativity. She proved to be fully capable of working with technical and quantitative assignments, as well as artful and creative concepts. Her happy and positive personality is also very notable; she enjoyed her studies and the many project challenges.

In my view, Ruoxi is highly prepared and eager to advance her knowledge through professional experience.

Sincerely,

*Robert C Perry*

Bob Perry, FASLA, Adjunct Professor  
Master of Landscape Architecture + Urbanism  
School of Architecture, USC



## Spatial Affairs Bureau, LLC

June 6 2018

To whom it may concern

### **Re: Reference for Ruoxi Cao (Cisy)**

I was Cisy's final year instructor at University of Southern California (USC)'s Master of Landscape Architecture and Urbanism program for studio and thesis for the academic session fall 2016 - spring 2017.

Cisy stood out as vibrant member of her group who has a particular sensibility towards color and richness of form. She became interested in finding the possibilities for landscape architecture positioning by analyzing the rule systems of more vernacular and matter of fact conditions around Los Angeles.

Cisy is a determined and courageous designer and would work well within a team. She is committed to listening and learning and interested to solve problems in new scenarios.

Please feel free to contact me for any further details

Peter

Peter Culley

Creative Director

Spatial Affairs Bureau